

# ALVELEY AND ROMSLEY PARISH COUNCIL

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## Minutes from meeting 1<sup>st</sup> November 2022

**79/22 Chairman's Welcome, Announcements and Open Forum**

**80/22 Present:** Chairman P Barker, Cllr R Narburgh, Cllr V Voysey, Cllr S Potter, Cllr M Haddon, Cllr C Brown and Cllr R Dowson.

**In attendance:** Clerk Mrs. Martin.

Apologies have been received from Councillors P Whale, J Taylor and I Jakeman. Apologies have also been received from District councillor E Lynch.

**81/22 Declaration of Disclosable Pecuniary or any other Interests or requests for Dispensations**

Cllr Potter declared that she had a pecuniary financial interest in payments so will abstain from approving payments.

**82/22 To approve the Minutes of the of the Parish Council Meeting held on the 3<sup>rd</sup> October 2022.**

Cllr Barker proposes to accept and Cllr Brown seconded.

**83/22 Parish Matters**

(i) Review of the Council's procedures for handling requests made under the Freedom of Information Act 2000 and the Data Protection Act 2018 – clerk to summarise the policy and bring to the next meeting.

(ii) Refurbishment of parking area at cooks cross – To receive a verbal update.

Cllr Voysey received the following information from the owner of the shop at cooks cross  
"The quote is from James Civilis

To dig off area of 172m<sup>2</sup> and remove all spoil

Regulate with type 1 to correct level ready to lay 70mm of 20mm base course and top out with 40mm of 10mm wearing course.

Put down 8 white lines to create 10 parking bays.

To provide all labour and materials for duration of the job

Total cost for all works

£14,100 + VAT"

Clerk to contact Dave Palin CIL funding officer at Shropshire Council for advice on spending Neighbourhood Funds to request more information regarding legality. Clerk has also been asked to find two more quotes for the cost of the repaving the parking area.

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(iii) Climate change

Following concerns raised by several residents in respect of excess smoke from wood burning stoves Cllr Brown is to investigate the situation and ring environmental health, and to find out what materials are safe to burn and to raise awareness of the issue.

## 84/22 Phone for use of the parish clerk

The clerk circulated details of 5 phone plans/contracts for consideration. After discussion Cllr Narburgh proposed that we use the Tesco contract for the phone and was seconded by Cllr Potter.

## 84/22 REPORT FROM SHROPSHIRE COUNCILLOR

Cllr Lynch was not in attendance.

## 85/22 TO RECEIVE DETAILS OF PLANNING APPLICATIONS AND DECISIONS

### Planning Application received – to make recommendations to Shropshire Council

a) **Planning Applications received since the agenda closed and council is to make recommendations to Shropshire Council**

22/04822/FUL – The council notes that the impact on parking will be great as the parking is shared between all shops. Cllr Brown proposes to be in favour but would like to note that the parking spaces are not exclusive to the vets and that they should contribute to maintenance of the area. Seconded by Cllr Voysey. There was also a concern about noise as animals would be in the vets overnight, but they feel as though it would not impact the community.

b) **Planning Decisions received from Shropshire Council**

c) **Planning Decisions received from Shropshire Council since the Agenda closed**

22/04852/TCA - The Council objects to this application as they are the responsible body for maintenance in the Closed Churchyard and have in place a full inspection and remedial work schedule. Cllr Barker proposes that we object to this as it is under council jurisdiction, seconded by Cllr Haddon.

d) **Other planning matters for information only – to note:**

A confidential planning enforcement case has been sent for our information.

## 86/22 Tree Saplings

The clerk has not received a response so will email again for an update.

## 87/22 Change of meeting venue

The venue location was discussed by the council and it was discussed that for the meantime the council will remain where it is.

## 88/22 FINANCIAL REPORTS – attached in appendix

(i) Financial Report.

Cllr Voysey proposes that we accept the financial report, Cllr Barker seconded.

Cllr Brown asked that the procedure that was agreed in the zoom meeting on the 25<sup>th</sup> October 2022. This was that the RFO would email the councillors in order to notify them when a payment needs to be approved.

## 89/22 ITEMS FOR FUTURE MEETINGS

Discuss Clerk's model website and the inclusion of secure email addresses for all Cllrs.

To discuss the Warm Hubs scheme being promoted by district council.

# ALVELEY AND ROMSLEY PARISH COUNCIL

Review of the Council's procedures for handling requests made under the Freedom of Information Act 2000 and the Data Protection Act 2018 – clerk to summarise the policy and bring to the next meeting.

## **90/22 To Confirm the date of the next meeting**

The next meeting of the Parish Council will be a monthly meeting to be held on Tuesday 6<sup>th</sup> December 2022 in the Pavilion, Daddlebrook Road, Alveley, commencing at 7.30 pm, to include an Open Forum.