

ALVELEY AND ROMSLEY PARISH COUNCIL

Minutes of the monthly meeting of the Parish Council held on Tuesday 9th July 2019 in the Arden Centre Alveley, including an Open Forum, commencing at 7.30pm

041. PRESENT

Cllr. Ms. P. M. Barker (Chairman), Cllr. Mr. K. R. Stanton (Vice-chairman), Cllr. Mrs. J.M. Hall, Cllr. Miss I. D. Jakeman, Cllr. Mr. R. J. Narburgh, Cllr. Mrs. A. Preece, Cllr. Mr. C. D. Noble, Cllr. Mrs. S. L. Potter, Cllr. Mr. B. A. Punchard and Cllr. Mr. P. D. Thompson.

042. IN ATTENDANCE

Mr. D. H. Rawlinson (Clerk), Cllr. Mrs. T. Woodward (Shropshire Councillor) and two residents.

043. OPEN FORUM

No matters were raised.

044. APOLOGIES FOR ABSENCE

It **was resolved** to accept an apology for absence from Cllr. Mr. F. D. Voysey (personal).

045. DECLARATIONS OF PECUNIARY INTEREST

None. .

046. MINUTES OF THE MONTHLY MEETING HELD ON TUESDAY 11TH JUNE 2019

The Clerk reported that there was one typographical error at minute 034 of the draft that had been circulated with the agenda. Subject to this correction, it was **resolved** that the minutes of the monthly meeting held on 11th June 2019 were a true and accurate record.

O47. PARISH MATTERS

1. Public rights of way – Cllr. Thompson's report was received and he summarised the main points, including:
 - Action is still awaited in respect of the footbridges on footpaths 16 and 19.
 - In line with the priority to ensure level access, it is planned to convert three stiles in the Village to kissing gates;
 - A map detailing replacement finger posts for the Village has been passed to Shropshire Outdoor Partnerships;

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- Support has been provided by the Shropshire Council Enforcement Officer in respect of encroachment by fences/vegetation on footpaths, and the precise line of BOAT 54.
2. Environmental matters – the Chairman advised that she would consult the Alveley Recreation Association with a view to developing a ‘wildlife’ garden in an unkempt corner of the Recreation Ground. It was agreed that a change of mindset was needed in relation to verges and communal areas so that it was no longer the norm for every space to be mowed and manicured.
 3. Romsley Matters
 - (a) It was reported that some gullies have been cleared but a few remain blocked. It was also noted that someone, but not Shropshire Council, has been marking the gullies.
 - (b) There has been some anti-social behaviour recently with reckless driving and drug taking by youngsters from elsewhere, and the Police have been informed.
 - (c) It was agreed that the invoice for the solar lighting in the former telephone box will be sent via the Clerk to Shropshire Council for reimbursement from the Betterment Fund.
 4. Matters brought to the attention of the Council not requiring a decision – the Clerk reported that the Parochial Church Council has raised concerns about the height some of the trees in the Closed Churchyard, especially those adjacent to private houses. The Parish Council has commissioned a survey by Shropshire Council and this may give rise to significant future spending requirements.

048. CHAIRMAN’S ALLOWANCE 2019/20 MUNICIPAL YEAR

It was proposed by Cllr. Miss Jakeman, seconded by Cllr. Mrs. Hall, and unanimously agreed that the Chairman’s allowance for the 2019/20 municipal year should be confirmed as £200.

049. REVIEW OF POLLING DISTRICTS, POLLING PLACES AND POLLING STATIONS

A document was received from the Returning Officer at Shropshire Council concerning a review of polling arrangements with a focus on access for people with disabilities. Representations were invited by 12th August.

It was **agreed** that no representations were necessary regarding polling facilities in the Parish Council area.

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050. PLANNING APPLICATIONS AND DECISIONS

1. Planning Application received from Shropshire Council –

19/02004/FUL Application under Section 73A of the Town and Country Planning Act 1990 for change of use of land from agriculture to residential curtilage, to include creation of new access, erection of sandstone walling and gate, Rose Cottage, 155 Broad Lanes, Six Ashes, WV15 6EG.

Councillors were advised that the application was retrospective and was not proposing new build. It was therefore **agreed** to note the application.

19/02616/FUL Erection of an agricultural worker's dwelling, Battlefield Farm, Six Ashes, WV15 6ER.

The Clerk reported that a previous similar application had been refused.

Councillors were not persuaded that the new application provided sufficient justification to reverse that decision. It was therefore **agreed** to recommend refusal on the grounds that the application represents an inappropriate development in the green belt.

19/02647/FUL Erection of extensions to existing ancillary building, Annex at The Gables, Romsley. WV15 6HW.

There was some concern about the scale of the extension but, after discussion, it was proposed by Cllr. Miss Jakeman, seconded by Cllr. Mrs. Potter and **resolved** by 6 votes to 2 to recommend approval.

19/02740/FUL Erection of a single-storey front extension, and new dormer windows to front and rear, Ivydene, Fenn Green, Alveley.

It was **agreed** to recommend approval.

2. Planning Applications received since the Agenda closed - none received.

3. Planning Decisions received from Shropshire Council

19/02001/DIS Discharge of conditions 3 (materials), 4 (access) and 5 (access apron) on planning permission 17/02794/FUL for the erection of two-storey extension and alterations, Brookfield, Daddlebrook Road, Alveley, WV15 6PT. Parish Council recommendation – None, Decision – Discharge conditions approved.

19/00552/FUL Erection of a detached 4 bed dwelling, Tucks Ash, Beacon Lane, Romsley, WV15 6HR

Parish Council recommendation – Recommend refusal, Decision - Refuse.

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4. Planning Decisions received from Shropshire Council since the Agenda closed.

19/02470/FUL Erection of a single-storey extension to rear elevation, the Old School House, 130 Tuckhill, Six Ashes, WV15 6EW.

Parish Council recommendation – Recommend approval, Decision – approve..

5. Other Planning Matters

19/01482/FUL Erection of a predominantly glazed garden room with external patio and steps, following demolition of conservatory, Cherry Orchard Farmhouse, Tuckhill, Six Ashes, WV15 6EW.

The Clerk reported that the applicant has appealed to Shropshire Council against the Authority's failure to notify a decision. He advised that the Parish Council had recommended refusal of this application on the grounds that the proposed development is out-of-keeping with the existing style of the building. The appeal provided an opportunity for further comment, but it was **agreed** that none was necessary.

051. PLACE PLANNING

The draft Place Plan submission, which had been previously circulated following the informal planning meeting on 2nd Jul 2019, was received. It was accepted that the document would require further refinement, and should be subject to public consultation. However, there was broad agreement that it accurately reflected the Parish Council's current thinking, subject to additional text regarding the need to address parking problems, and to protect and enhance the Village Conservation Area. It was therefore **agreed** to authorise the Clerk to add the additional text and then to forward the new Place Plan submission to Shropshire Council.

052. PARISH COUNCIL NEWSLETTER

After discussion, it was **agreed** that the articles on the following topics would be written and forwarded to Cllr. Noble by 10th September 2019 for inclusion in the Newsletter:

- Place Planning (Clerk - to publicise detailed article on Website)
- Play area (Chairman)
- Recreation Ground (Chairman - to cover issues raised by the Recreation Association regarding bike riding and other anti-social behaviour);
- Street Lighting (Vice-chairman);
- Broadband in Romsley (Cllr. Mrs. Potter);
- Parish Council website – improved layout etc.(Clerk);
- Green space/hedgerows/wild flowers (Cllr. Thompson);
- Rural crime - to publicise future presentations to Parish Council on Smartwater and CCTV (Clerk).

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053. PLAY AREA

The Chairman was pleased to confirm that the bid for just under £10,000 of funding, to pay for new play equipment suitable for children with physical or sensory difficulties, had been approved by 'Awards for All'. Two orders for work totalling nearly £16,000 were now with 'Streetscape' who have also been requested to inspect the Zipwire which is currently out of commission. The Chairman also noted that Ditton Services, who hold the contract for maintaining the Recreation Ground, have recently received favourable media coverage.

054. MODEL PUBLICATION SCHEME

The draft document circulated with the agenda was received. The Clerk advised that the Scheme has been updated to comply with advice from the Office of the Information Commissioner and to recognise the major role that the Parish Council Website now plays in providing information about the Parish Council and in communicating with local residents and others. The updated Model Publication Scheme was duly **adopted**.

055. REPORT BY SHROPSHIRE COUNCILLOR

(The Chairman suspended Standing Orders to allow Cllr. Mrs. Woodward to speak)

1. Cllr. Mrs. Woodward reported that Airband has appointed a new Community Ambassador and that he is keen to attend a Parish Council meeting. The Clerk confirmed that he has already been approached by Mr Chaliner.
2. In the wake of a major restructuring of the Shropshire Council Highways Division, Cllr. Mrs. Woodward plans to meet with a Senior Highways Officer in the near future to register her particular concerns about the highways network within her electoral division. She invited Parish Councillors to register with her their main concerns about roads and footpaths in the Parish Council area, preferably by email, so that she could accurately represent local views at this meeting.

056. TO RECEIVE A FINANCIAL REPORT

1. Examination of Quarterly Accounts to July 2019
It was **agreed** that Cllr. Miss Jakeman and Cllr. Thompson would examine the quarterly accounts from April to July 2019 and report back to the Council at its September meeting.
2. Bank reconciliation at 30th June 2019
The information was noted.

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3. Invoices for Approval and Cheques for Signature

The Council **approved** an updated schedule of invoices/direct payments and instructed Cllr. Narburgh and Cllr. Mrs. Potter to sign the invoices and cheques. It was also **agreed** to authorise the Clerk to arrange for cheques to be signed outside the meeting for routine spending commitments which are covered by an approved budget and which arise before the next Parish Council meeting.

4. Budget Monitoring 2019/20

The monitoring statement as at 30th June 2019 was received and the Clerk summarised the key issues concerning the Play Area and the Street Lighting Replacement Programme. In respect of Street Lighting, the Parish Council approved a proposal by the Chairman of the Street Lighting Committee that the unspent balance of £7,824 in the 2018/19 budget for Street Lighting Replacement be vired from the unallocated reserve to the 2019/20 budget to increase the approved budget provision to £20,169.

5. Parish Council Insurance renewal

The Clerk advised that the Parish Council's insurance policy is due for renewal on 1st August 2019. He confirmed that the Council's Insurance Broker, Came & Company, has obtained three quotations for future insurance and, on the basis of that, is recommending that the Parish Council change insurance provider from Ecclesiastical to Inspire (AXA). The Clerk also confirmed that he had been provided with detailed information to support this recommendation but had not yet been able to examine it in full. Given the necessity for the Parish Council to have a new policy in place by 31st July 2019, and the need to pay the agreed premium, it was **agreed** to authorise the Clerk to determine future arrangements in consultation with the Chairman and Vice-chairman, and to raise a cheque for the requisite amount, subject to a full report to the next Parish Council meeting on 3rd September 2019.

057. ITEMS FOR NEXT MEETING

Code of Conduct

Parish Council Website

Newsletter

Play Area

Budget monitoring 2019/20

058. TO CONFIRM THE DATE OF THE NEXT MEETING

The next meeting of Alveley the Parish Council will be held on Tuesday 3rd September 2019 in the Arden Centre, Alveley, commencing at 7.45pm preceded by an Open Forum at 7.30pm.

The meeting closed at 21.00.

The Chairman thanked everyone for their attendance.