

ALVELEY AND ROMSLEY PARISH COUNCIL

Minutes of the meeting of the Parish Council held on Tuesday 4th September 2018 in the Arden Centre Alveley commencing at 7.45pm, preceded by an Open Forum at 7.30pm.

061. PRESENT

Cllr. Mr. K. R. Stanton, Cllr. Ms. P. M. Barker, Cllr. Mrs. J.M. Hall, Cllr. Miss I. D. Jakeman, Cllr. Mr. R. J. Narburgh, Cllr. Mr. C. D. Noble, Cllr. Mrs. S. L. Potter, Cllr. Mr. B. A. Punchard and Cllr. Mr. F.D. Voysey

062. IN ATTENDANCE

Mr. D. H. Rawlinson (Clerk), Cllr. Mrs. T. Woodward (Shropshire Councillor)

063. OPEN FORUM

Two residents expressed concern about the planning application relating to the Three Horseshoes Public House, citing concerns about the large size of the proposed agricultural storage building, its location within the green belt and the lack of information about its intended use.

A representative of the Alveley Green Belt Preservation Society referred to a recent letter from the Society to the Clerk regarding the application to construct affordable housing on land to the east of Meadowbrook Close. The letter formally requested the Parish Council to liaise with the Shropshire Councillor to ensure that, should the appointed Case Officer see fit to recommend approval of the application, the application would be referred to the Cabinet. Cllr. Mrs. Woodward confirmed that she had received a copy of the letter. She advised that she could ensure that the application is referred to the Planning Committee, but not the full Cabinet.

The Chairman of the Alveley Green Belt Preservation Society read a prepared statement which was critical of the Parish Council response to the above proposal.

A resident who has submitted a planning application to build an affordable home at Fenn Green, Alveley, spoke in support of his application. There was concern that his agent had previously approached the Council to canvass support, and had advised the applicant to approach individual Councillors.

Cllr. Noble raised concern on behalf of a resident about the overgrown state of the verges in which some fire hydrants were located, which would make them difficult to locate in an emergency. It was agreed that this problem was worst for those hydrants outside the built-up-area. The Clerk was reminded to raise this matter with the Fire and Rescue Authority.

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064. APOLOGIES FOR ABSENCE

It **was resolved** to accept apologies for absence from Cllr. Mrs. A. Preece (personal) and Cllr. D. Preece (personal).

065. DECLARATIONS OF PECUNIARY INTEREST

Cllr. F.D. Voysey declared a personal interest in agenda item 6.2 (application for retrospective planning permission in relation to the Royal Oak Public House).

066. MINUTES OF THE MEETING HELD ON TUESDAY 3RD JULY 2018

It was **resolved** that the minutes of the meeting held on 3rd July 2018 were a true and accurate record.

067. TO CONSIDER PARISH MATTERS

To discuss and make decisions as required. The Chairman suspended Standing Orders to allow Cllr. Mrs. Woodward to contribute.

1. Highways - condition of road surfaces – there were no written reports.

Cllr. Voysey referred to a presentation at the recent Town and Parish Council Forum by Steve Brown, Highways, Transport and Environment Manager for Shropshire Council. The focus was on road safety and how Parish Councils could access Environmental Maintenance Grant in future to deal with local road safety issues. Up to £4,500 may be available over three years.

Cllr. Voysey also raised safety concerns about two trees, one between Daddlebrook Road and Lime Close, and the other on Church Road opposite Ivy Cottage. He advised that he had alerted Shropshire Council and that a Safety officer was being sent out.

Cllr. Mrs. Potter reported that pothole by Tudor House had not yet been repaired. Cllr. Mrs. Woodward advised that Shropshire Council Highways have a significant backlog of pothole repairs, and that they are concentrating the deepest potholes on major routes.

Cllr. Mrs. Potter also renewed her concern about the visibility splay at the junction of Sham Lane with the A442. Cllr. Mrs. Woodward echoed her concern and confirmed that she was still in contact with Highways about this.

Cllr. Mrs. Potter was worried about a proliferation of road signs but recognised that most of these were brown tourism signs, outside the remit of Highways.

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2. Public rights of way

Cllr. Mrs. Woodward referred to work that had been done by herself, her husband and Paul Thompson on the bridleway by Adams Close and the footpath from Bridge Road to the Primary School. She also advised that, following concerns about obstructions to a public right-of-way near the Lake House, she had investigated and referred the matter to the Outdoor Recreation Officer.

Cllr. Ms. Barker reported complaints at a recent Recreation Association meeting about oak trees in the School playground overhanging the recreation ground. Cllr. Mrs. Woodward undertook to take photographs and send them to the Arborculturalist.

3. Environmental matters – none.

4. Romsley Matters

Cllr. Mrs. Potter reported that:

- (i) The new kissing gate would be installed over the weekend, and the bill to the Parish Council would follow.
- (ii) The installation of the defibrillator in the phone box was going ahead at an estimated cost of £165 – a grant of £100 was sought from the Parish Council towards the cost but it was suggested that it might be possible for the work to be done at no cost.
- (iii) A mast is being erected by Pool House Farm to provide superfast broadband, and this should be operational by October.
- (iv) The Romsley noticeboard has been treated and new Perspex fitted.
- (v) There is a marked increase in dog mess in Sham Lane.

The Chairman noted that the Parish Council website now included a history of Alveley and enquired about a similar article for Romsley.

5. Matters brought to the attention of the Council not requiring a decision

Cllr. Miss Jakeman gave brief feedback from a recent event on 'social prescribing'. She advised that this initiative sought to develop the existing practice of 'signposting' support for individuals in need so that there was also 'follow-up' to increase the likelihood that the support would be accessed. The new approach would require training and involve a degree of accountability.

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068. TO RECEIVE DETAILS OF PLANNING APPLICATIONS AND DECISIONS

1. Planning Applications received from Shropshire Council – to make recommendations

18/03146/FUL Application under Section 73A of the Town and Country Planning Act for the installation of replacement ATM pod and refurbishment of existing 5 in number bollards

18/03147/ADV Retention of non-illuminated decal signage to ATM pod

The Clerk reported that, following consultation with all Councillors, the Parish Council had raised no objection to these applications.

18/03172/FUL Erection of six affordable dwellings and associated works, land east of Meadowbrook Close, Alveley

The Parish Council's response was made after consultation with all Councillors and was set out in full with the agenda papers. The Council recommended that this application be refused.

18/03476/FUL Application under Section 73A of the Town and Country Planning Act 1990 for the erection of toilet block, shower block and change of use to glamping and touring caravan site, Royal Oak, Alveley, WV15 6LL

Councillors agreed that this application raised some difficult issues, and that the Council's support must be conditional on appropriate constraints and requirements. It was also noted that the Parish Council could request a wide range of conditions but that it would be up to Shropshire Council, as the Planning Authority, to determine what, if any, conditions to attach to any planning approval.

Cllr. Voysey confirmed that he would not vote on this issue.

After lengthy discussion, it was **resolved** by a majority to recommend approval of the application subject to:

- (i) A restriction on the maximum number of visitors on site;
- (ii) A maximum of 8 glampods and 5 caravans;
- (iii) Restrictions which minimise the disturbance from noise (including music), movement on and off the site during the night, and external lighting;
- (iv) Entry and egress from the site being only through the Royal Oak car park, not direct onto the A442;
- (v) A requirement to plant a 'native species' hedge to screen the site from the A442.

18/03506/FUL Erection of an agricultural storage building on land to the rear of the Three Horseshoes Inn, Alveley

The discussion echoed to some extent the concerns raised in the Open Forum. Some Councillors considered the proposed building was too large and not in keeping with the surrounding environment, especially as the site was in the

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green belt and the conservation area. However, it was also noted that the siting of the proposed building would minimise its prominence, and that previous similar proposals had been supported.

The Chairman proposed a resolution that the Parish Council recommend approval of the application without comment. This proposal was seconded by Cllr. Miss Jakeman and was **approved** by 7 votes to 2

18/03848/TPO To fell one in number Fir protected by the Bridgnorth District Council (Church View Alveley) TPO 1999 (Ref: BR/TPO/113) at Elm Cottage, 65 Alveley, WV15 6NB

It was **agreed** to recommend approval.

2. Planning Applications received since the Agenda closed

18/03970/FUL Erection of an affordable dwelling, The Barn, Dog Kennel Lane, Fenn Green, Alveley (under the Single Plot Exemption Site Policy)

The tone of the discussion was largely supportive, although there was concern on the part of some Councillors about the canvassing of individual Councillors. It was subsequently **resolved** to recommend approval.

18/04080/HHE Erection of a single storey rear extension to a detached dwelling, 8 metres beyond the existing rear wall and 2.5 to 4 metres high, Fairfield, Fenn Green, Alveley, WV15 6JA.

There was general concern about the scale of the proposed extension and it was **resolved** to register this concern with the Planning Authority but to recommend approval provided the proposed extension was within the permitted size limits.

3. Planning Decisions received from Shropshire Council

Noted -

18/02615/FUL Erection of single storey front extension, Wayside Acres, The Woodlands, Alveley, WV15 6LQ

Parish Council recommendation – Grant permission; Decision – Grant permission

4. Planning Decisions received from Shropshire Council since the Agenda closed

None

5. Other planning matters

The Clerk briefed Councillors on correspondence received from the local Member of Parliament regarding the gypsy site at Fenn Green. This confirmed the substance of previous discussions, with a resolution of the planning issue unlikely before 2019.

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069 TO RECEIVE A REPORT FROM SHROPSHIRE COUNCILLOR

The Chairman suspended Standing Orders to allow Cllr. Mrs. Woodward to speak

Cllr. Mrs. Woodward reported on recent meetings regarding anti-social behaviour on Dark Lane which is a local byway open to all traffic (BOAT). Options being considered include a seasonal traffic restriction order (TRO) from October to March along one section of the BOAT. She also advised that Shropshire Council Anti-social Behaviour Support Team Officers would support local residents and liaise with the Police to address the problems.

070. SHROPSHIRE LOCAL PLAN REVIEW

The Parish Council was informed that the review process has been delayed and that formal consultation is now likely to take place from late November 2018 to late January 2019.

071. PARISH COUNCIL NEWSLETTER

Cllr. Noble circulated the draft September newsletter. He was complimented on the presentation and layout. Delivery schedules were also circulated.

072. DATA PROTECTION – PROGRESS REPORT

After discussion it was **resolved** to note the report and to approve the attached draft data protection and privacy policy, subject to one correction.

073. GRANT AID – REVIEW OF POLICY

The Vice-chairman's proposal to establish a Task and Finish Group to review the Parish Council's policy on grant aid was **agreed** and it was **resolved** that the Group would comprise the Vice-chairman, Cllr. Miss Jakeman, Cllr. Punchard and the Clerk.

074. STREET LIGHTING – PROGRESS REPORT

The report was **received** and it was **resolved** that the Street Lighting Committee be reconvened to:

- (a) Pursue further grant support to finalise the replacement programme.
- (b) Draw up a schedule of further replacement work in the current financial year, taking account of the available budget.
- (c) Supervise the process of re-letting the contract for street lighting electricity from 1st February 2019.

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075. FINANCIAL REPORT

1. Invoices for approval and cheques for signature
It was **resolved** to note the schedules of invoices paid outside the meeting, to **approve** the further invoices/direct payments and to instruct Cllr. Ms. Barker and Cllr. Miss Jakeman to sign the invoices, cheques and schedule.
2. Deposits and Bank Balances at 31st July 2018
It was **resolved** to note the deposits and balances at bank
3. Bank Reconciliation at 31st July 2018
It was **resolved** to note.
4. Examination of Quarterly Accounts to July 2018
It was **resolved** to appoint Cllr. Ms. Barker and Cllr. Miss Jakeman to examine the quarterly accounts from April to July 2018 and report back to the Council at its October meeting.
5. Monitoring of 2018/19 Budget

The Chairman and Clerk updated the meeting on the financial implications of the Street Lighting Capital programme, including work that was underway to secure savings in electricity and maintenance costs. After discussion, it was **resolved** to note the budget situation at 31st July 2018, and instruct the Clerk to provide a further report to the November meeting, covering the first six months of the financial year.

076. SUGGESTIONS FOR NEXT AGENDA

Application for grant aid from Alveley Recreation Association
Request from Alveley Cricket Club for Parish Council support to access Community Infrastructure Levy (CIL) funding
Silent Soldier and British Legion Poppy Appeal
Parish Council Chairman's term of office (to review Standing Orders)
Future of Shropshire Council's Community Enablement Team
Environmental Maintenance Grant

077. TO CONFIRM THE DATES OF THE NEXT MEETING

The next meeting of Alveley and Romsley Parish Council will be the monthly Parish meeting on Tuesday 2nd October 2018, preceded by an Open Forum, at 7.30pm in the Arden Centre Alveley.

The meeting closed at 9.52 pm.

The Chairman thanked everyone for their attendance.