

ALVELEY AND ROMSLEY PARISH COUNCIL

Minutes of the meeting of the Parish Council held on Tuesday 10th April 2018, at the Arden Centre, Alveley at 8.00pm, preceded by the Alveley Annual Parish Meeting.

215. PRESENT

Cllr. Mr. K.R. Stanton (Chairman), Cllr. Ms. P. M. Barker (Vice Chairman), Cllr. Mrs. J.M. Hall, Cllr. Miss I. D. Jakeman, Cllr. Mr. R.J. Narburgh, Cllr. Mr. C. D. Noble, Cllr. Mrs. S.L. Potter, Cllr. Mrs. A. Preece, Cllr. Mr. D.J. Preece, and Cllr. Mr. F.D. Voysey

216. IN ATTENDANCE

Mr. D.H. Rawlinson (Clerk and Responsible Finance Officer), Cllr. Mrs. T. Woodward

One parishioner was also present.

217. APOLOGIES FOR ABSENCE

No apologies were tendered.

218. TO RECEIVE ANY DECLARATION OF INTERESTS ON ANY MATTER TO BE DISCUSSED

Cllr. Mrs. S.L. Potter declared a personal interest in item 14 (extension of contracts).

219. TO CONFIRM THE MINUTES OF THE MONTHLY MEETING HELD ON TUESDAY 6TH MARCH 2018

It was resolved that: the minutes of the meetings held on Tuesday 6th March 2018 were a true and accurate record.

220. TO CONSIDER PARISH MATTERS

The Chairman, with the agreement of Members, suspended Standing Orders to allow Cllr. Mrs. Woodward to speak.

1. Highways

The issues raised included the poor condition of Brick Hill Lane, Tuck Hill, potholes from Turley Green to Lake House and potholes in Dog Kennel Lane. Cllr. Mrs. Woodward advised that a list had been sent to Highways and copied to the Clerk.

2. Public rights of way – Cllr. Mrs. Woodward reported that work was scheduled in the coming week to the path by the Lake House, including the provision of three

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access-friendly gateways. Her longer-term aspiration was to reinstate one of the footpath bridges, using timber.

3. Environmental matters

Village Planters – the impact of the road traffic accident on 2nd April was discussed. Some Members felt that the Council should seek compensation for the damage to the existing planter, and/or claim against the Council's insurance. Others thought that this might not be appropriate taking account of insurance excesses, and the fact that the planter was about to be replaced. The Clerk agreed to review the insurance position.

Cllr. Mrs. Woodward reported that she had requested that Shropshire Council remove the debris at the side of the road following the accident. Officers' advice was that this would normally be the responsibility of the owner or insurer, but could be done as a "fly-tipping event". Members were keen that it should be done before the start of the new school term.

4. Romsley Matters

Cllr. Mrs. Potter reported on problems arising from the fly tipping of asbestos sheets. Cllr. Mrs. Woodward agreed to consult with Community Public Protection.

Cllr. Ms Barker advised that the possibility of a grant from Shropshire Council to equip the telephone box with a defibrillator was being pursued.

Cllr Mrs Potter also updated the meeting on broadband issues and the new kissing gate.

5. Matters brought to the attention of the Council not requiring a decision.

The Clerk reported that the West Midlands Mayor's first Community Weekend would take place on 30th June/1st July 2018 and that grants of £500 were available for local events. Since the deadline for applications was 16th April, it was agreed to await future Community Weekends.

221. APPLICATION FOR GRANT BY ALVELEY RECREATION ASSOCIATION

Members considered a report by the Clerk and information provided by the Recreation Association to support their application for a grant of £1,000. Some Members had identified inaccuracies in the statement of accounts for the year ending 31st December 2017. The Parish Council's budget position was also reviewed. After discussion, the Chairman proposed that the Council offer a grant of £475. Cllr. Noble proposed an amendment that the offer should be subject to the Association providing an accurate set of accounts for the year ending 31st December 2017. This was seconded by Cllr. Miss Jakeman and the amended proposal **was agreed**.

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222. TO RECEIVE DETAILS OF PLANNING APPLICATIONS AND DECISIONS

1. Planning Applications received from Shropshire Council

18/01230/LBC Elm Cottage, 65 Alveley, Bridgnorth, WV15 6NB; Internal alterations including removal of dividing walls; external alterations to include installation of replacement windows; replace garage doors and make good conversion of integral garage to residential use; remedial roof works.

It was **resolved** to recommend approval

18/01358/FUL Former Central Garage, Kidderminster Road, Alveley Mixed residential development of 24 dwellings; formation of access; installation of septic tank.

Members were reminded that there was already outline planning permission for this development and that the issues for consideration were the make-up, scale and style of the development. Some Members supported the application, pointing to the proposed mix of two and three bedroom houses, and the attractive design. Other Members took a different view. They recognised the need to enhance the site but were unhappy with the scale - 24 dwellings, the location within the green belt and the absence of affordable housing. After discussion **it was agreed** by six votes to three to recommend approval subject to suitable arrangements to allow safe pedestrian crossing of the A442.

Church View, 66 Alveley, WV15 6NB

18/01419/DIS Discharge of Condition 3 (Materials) relating to Planning Permission 17/05362/FUL Demolition of existing timber store and lean to and erection of replacement timber clad storage building. [Slate roof tiles, cedar cladding]

18/01418/DIS Discharge of Condition 3 (external material) on Planning Permission 17/04927/FUL for the erection of extension to existing garage and conversion into ancillary use at ground floor and side extension to for storage area. [Bricks to match existing, roof tiles, oak]

These applications were noted.

2. Planning Applications received since the Agenda closed
None were received.

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3. Planning Decisions received from Shropshire Council

18/00232/FUL Little Croft, Fenn Green, Alveley, WV15 6JA Erection of single storey extension and internal alterations

Parish Council recommendation – grant permission; Decision – grant permission

4. Planning Decisions received from Shropshire Council since the Agenda closed

17/05871/FUL Land adjacent to Severn Trent Treatment Works, Turley Green, Erection of Cricket Pavilion with associated parking, cricket square, two training nets and a crown bowling green.

Parish Council recommendation – refuse permission. Decision – grant permission.

5. Other planning matters

Planning Enforcement Case 18/05823/ENF pending consideration.

Noted.

Tree Preservation Order – Oak Tree on land east of Meadowbrook Close (SC00313/18)

Noted

223. TO RECEIVE A REPORT FROM SHROPSHIRE COUNCILLOR

The Chairman suspended Standing Orders to allow Cllr. Mrs. Woodward to speak. Cllr. Mrs. Woodward explained the new arrangements for highway maintenance in the County, with Kier being the new contractor for the next seven years or more. She reported that temporary repairs had been carried out to the potholes in Greenway Avenue, but that she had requested more permanent repairs. She referred to the Central Garage site. She was pleased that there was now Heras fencing to secure the site, although there was currently obstruction to a public right of way.

224. TOWN AND PARISH COUNCIL FORUM, 7TH MARCH 2018

Cllr. Voysey referred to Section 4 of the paper on environmental maintenance grant. He noted that a new consultation exercise is underway and that documents had been circulated. The Chairman considered that the Parish Council needed a recommended response by the time of the next monthly meeting and proposed the establishment of a Task and Finish Group for this purpose. This **was agreed** and Cllrs. Ms Barker, Mrs. A. Preece and D. Preece were duly appointed.

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225. STREET LIGHTING

The Clerk reported that an invoice for £8,580 (net of VAT) had now been received from EON for installing 49 LED lamps, although he had felt it necessary to reduce this to £8,400. This would enable the claim for Community Betterment to be submitted.

The problem of old wooden lamp poles was discussed and it was accepted that it may be the Parish Council's responsibility to deal with these.

226. GENERAL DATA PROTECTION REGULATION (GDPR)

The Clerk's report was considered and it **was agreed** to note the contents, and review progress at a future meeting, with the possibility then of establishing a Task and Finish Group to support the Clerk in implementing the changes required by the GDPR, and to review the Parish Council's Data Protection Policy as a matter of urgency.

227. HOUSING NEEDS SURVEY

Cllr. Noble and Cllr. Miss. Jakeman reported on the recent meeting and the subsequent response. The Chairman congratulated the Councillors for their efforts and reminded them that the information and feedback from the survey is proving invaluable.

228. PARISH COUNCIL WEBSITE

The Clerk circulated a briefing note and this was received. It was accepted that one of the main points at issue because of GDPR was the use of Councillors' personal emails for Council business.

229. SILENT SOLDIER CAMPAIGN

After discussion Cllr. Voysey proposed that the Council should purchase a Silent Soldier for £250. This was seconded by Cllr. D. Preece and **agreed**.

230. TO RECEIVE A FINANCIAL REPORT

1. Invoices for approval and cheques for signature

The Council **resolved** to note the schedule of invoices paid outside the meeting, to approve the further invoices for payment and to instruct Councillors Miss Jakeman and Mrs. Potter to sign the invoices, cheques and schedule.

2. Banking Arrangements

The Clerk confirmed that all Councillors are now authorised to sign cheques or other instructions in relation to both HSBC accounts.

3. Bank Reconciliation at 31st March 2018

The reconciliation statement was noted.

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4. Extension of Contracts

It was **approved** for the current providers of:

- (a) The Contract for the maintenance of closed churchyard, pound and jubilee bank;
and
- (b) The Contract for maintenance of Parish Council play area.

to be retained for the coming season, pending a review of all the Parish Council's service contracts during the next six months.

5. Community Infrastructure Levy/Neighbourhood Fund

The information was noted

6. Financial Assistance to Shropshire Playingfields Association (SPFA)

A letter from the Chairman of SPFA was considered but it was **decided** to take no further action.

231 TO CONFIRM THE DATE OF THE NEXT MEETING

The next meeting of Alveley and Romsley Parish Council, which is the Annual Meeting, will be held on Tuesday 8th May 2018 commencing at 7.30pm in the Arden Centre Alveley, and will include an Open Forum

The meeting closed at 10.00 pm.

The Chairman thanked everyone for their attendance.