

ALVELEY AND ROMSLEY PARISH COUNCIL

Minutes of a monthly meeting of the Parish Council held on Tuesday 6<sup>th</sup> July 2021 in the Pavilion, Daddlebrook Road, Alveley, including an Open Forum, commencing at 7.30pm

030. PRESENT

Cllr. Ms. P. M. Barker (Chairman), Cllr. Mr. C. D. Noble (Vice-chairman), Cllr. Mr. M. A. Haddon, Cllr. Mr. R. J. Narburgh, Cllr. Mrs. S. L. Potter, Cllr. Ms. V. N. Voysey.

031. IN ATTENDANCE

Mr. D. H. Rawlinson (Clerk), Cllr. Mr. E. L. Lynch (Shropshire Councillor).

032. OPEN FORUM

The Clerk reported that an application for co-option has been received from Mr. Malcolm Love, and that it would be presented to the next monthly meeting in September.

The Clerk also referred to a letter to all Town and Parish Councils from Cllr. Steve Charmely, Shropshire Council's Cabinet Member for Highways. The letter acknowledged the poor state of roads in the County but voiced determination and some confidence that the situation could be improved. Cllr. Charmley also invited councils to notify him of any stretches of road that are in need of repair. After discussion, it was agreed that the Clerk should submit a letter drawing attention to the very poor state of roads in Tuckhill (including the lane from Six Ashes), Lindridge and Kings Nordley. Cllr. Lynch asked that the letter be forwarded to him in the first instance.

033. APOLOGIES FOR ABSENCE

It **was resolved** to accept apologies for absence from Cllr. Miss I. D. Jakeman (personal) and Cllr. Mr. J. R. Taylor (personal).

034. DECLARATIONS OF PECUNIARY/PREJUDICIAL INTEREST

Cllr. Narburgh declared a personal and pecuniary interest in agenda item 9.2 (planning application 21/02865/FUL).

035. MINUTES OF THE SPECIAL PARISH COUNCIL MEETING HELD ON TUESDAY 22<sup>ND</sup> JUNE 2021

It was **resolved** that the minutes of the meeting held on 22<sup>nd</sup> June 2021 were a true and accurate record.

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036. URGENT PARISH MATTERS

- (i) Police Community Charter Contract – the Clerk reminded councillors that West Mercia Police has invited the Parish Council to enter into a contract based on a pro-forma supplied by the Police. After discussion, a completed contract document was **approved** and is attached to these minutes. Speeding was chosen as one of the top three issues, as discussed at the previous meeting.
- (ii) Graffiti at the Play Area - the Chairman advised that there has been no further instances since this was first reported.
- (iii) Conservation of the Buttercross – Councillors advised that the work to reinforce the base of the Buttercross has been done by a concerned resident, and instructed the Clerk to request Shropshire Council heritage staff to inspect the work.

037. REPORT FROM SHROPSHIRE COUNCILLOR – the Chairman suspended Standing Orders to allow Cllr. Lynch to speak.

Cllr. Lynch updated the meeting on a number of local issues, as follows:

- (a) An 'empty home' case at 16 Cook's Cross;
- (b) Community Fibre Project – limited current progress in Alveley and Coton;
- (c) Highways complaint - flooding of a property in Kings Nordley following recent surface dressing work;
- (d) Speed survey outside Alveley Primary School – carried out along Daddlebrook Road and Bridge Road three weeks previously but results still awaited.
- (e) Replacement sign for Peacock Hill – now in place;
- (f) Site mirror outside the Church – still being pursued;
- (g) Drainage work in relation to Central Garage site – the Developers have cancelled two meetings with the residents of Lime Close;
- (h) Park Run – Shropshire Council has given permission for it to be resumed at the Severn Valley Country Park.

038. REVIEW TERMS OF REFERENCE, MEMBERSHIP AND DELEGATION TO COMMITTEES.

The existing terms of reference, delegations and membership of committees were reviewed. No changes were made to the terms of reference or delegations. After discussion, an updated membership list was **agreed** provisionally and this is attached to these minutes.

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039. ACTION/FORWARD PLAN 2021/22

The Clerk advised that references in the draft plan to the Parish Council newsletter and to footpaths and rights of way have been removed. Following the distribution problems with the previous newsletter and the reduction in activity as a result of Coronavirus, it was **agreed** not to publish a newsletter in September. It was also **noted** that the Parish Council role in relation to footpaths and pathways is currently dealt with by the Alveley Strollers and Striders Walking Group, and experienced volunteers.

In discussion it was accepted that neighbourhood planning and the climate emergency were the main strategic facing the Parish Council, and that an early meeting of the Street Lighting Committee was required to pick up the work of the previous Vice-chairman.

The Action Plan was **confirmed**.

040. TO RECEIVE DETAILS OF PLANNING APPLICATIONS AND DECISIONS

1. Planning Application received –

21/02549/FUL Erection of a single storey porch extension and new roof to front, 3 Whittal Close, Alveley, WV15 6PF.

After discussion, it was **agreed** to recommend approval.

2. Planning Applications received since the Agenda closed -

Cllr. Narburgh withdrew from the meeting.

21/02865/FUL Erection of 2 no pole barns, for the purpose of storing animal fodder and bedding and associated agricultural machinery, Finger Farm Cottage, Birdsgreen, Alveley.

It was noted that the documents accompanying the application did not make clear the visual impact of the development on neighbouring properties, although the contours of the ground made it unlikely that this would be significant. After discussion it was **proposed** by the Chairman and seconded by Cllr. Ms. Voysey that, based on the available information, the Parish Council had no objection to this development. This motion was **carried** with four in favour and one abstention.

Cllr. Narburgh returned to the meeting.

21/02914/LBC Change of use from business to ancillary residential use affecting a Grade II listed building, the Granary, Bell Orchard, Alveley.

After a brief discussion it was **agreed** that the Parish Council had no objection to this application.

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21/03032/FUL Erection of a replacement swimming pool building following demolition of existing building, Hammer Hill House, Romsley Lane, Romsley, WV15 6HW.

The Clerk referred to a Planning Statement by the agents of the applicant which indicated that a pre-application had been made to Shropshire Council, and that the main issue for Shropshire Council is the increase in the size of the property, taking account of previous developments on site, and the site being in the Green Belt. In a lengthy discussion, some councillors expressed the view that the development as a whole is contrary to the National Planning Policy Framework (NPPF), so that this latest application should be opposed. Others were of the view that this application represented a limited and necessary improvement which would not impact on neighbouring properties, and should not therefore be opposed.

After further discussion, the Chairman **proposed** that the Parish Council should **oppose** this application in that it relates to an inappropriate development in the Green Belt contrary to paragraphs 143 to 145 of the NPPF. This was **seconded** by Cllr. Haddon and was **passed** with three votes in favour and three abstentions.

3. Planning Decisions received from Shropshire Council – none received.

4. Planning Decisions from Shropshire Council since the Agenda closed –

21/02314/FUL Erection of a replacement building, Spring Cottage, 69 Alveley, Bridgnorth.

Parish Council recommendation – refuse; Decision – refuse.

5. Other planning matters for information only – the following was **noted** –

21/03021/DIS Discharge of conditions 5 (glazing details), 6 (roof materials), 8 (trees) and 9 (drainage details) on planning permission 20/01755/FUL, Alveley Cricket Club, Turley Green, Alveley. WV15 6LP

041. ALVELEY RECREATION ASSOCIATION(ARA) – ANNUAL GENERAL MEETING.

The Chairman reported on the meeting that had taken place on Wednesday 30<sup>th</sup> June 2021. The Association has benefitted from COVID grants and is in good shape financially. However, a significant sum will be required to deal with work on the roof of the Pavilion. The Chairman also advised that the ARA has amended its constitution so that, should the Association disband, the Parish Council would be invited to take over the recreation ground.

042. CHRISTMAS TREE AND DECORATIONS

After discussion, it was agreed that the Chairman, Cllr. Narburgh and the Clerk would arrange a Zoom meeting in the near future to discuss issues and options.

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043. FINANCIAL REPORT

- (1) Bank Reconciliation at 30<sup>th</sup> June 2021  
The Parish Council **noted** the information.

- (2) HSBC Banking Mandate

The Clerk reported that the new Banking Mandate which sets out those individuals who are authorised to sign cheques was ready for formal approval. It continued the Parish Council's previous policy to authorise all Councillors as cheque signatories and to require two signatures on each cheque. The Parish Council **approved** the new Banking Mandate, giving authority to the Chairman and Clerk to sign the relevant forms.

- (3) Vouchers/Invoices for Approval and Cheques for Signature

The Clerk reported that there were four transactions to approve and two cheques to be signed. The schedule was approved and Cllrs. Narburgh and Mrs. Potter were instructed to sign the cheques.

Given the potential gap of two months before the next Parish Council meeting, it was **agreed** to waive Financial Regulation 6.6 to give the Clerk delegated authority to deal with routine payments which have been budgeted for.

044. ITEMS FOR NEXT MEETING

Co-option

Neighbourhood/Parish planning

Review Parish Council's Code of Conduct

Climate emergency

Review of the Council's complaints procedure

Review of the Council's procedures for handling requests made under the Freedom of Information Act 2000 and the Data Protection Act 2018

Review of the Council's policy for dealing with the press / media

Parish Council noticeboards

045. TO CONFIRM THE DATE OF THE NEXT MEETING

The next meeting of the Parish Council will be a monthly meeting to be held on Tuesday 7<sup>th</sup> September 2021 in the Pavilion, Daddlebrook Road, Alveley, commencing at 7.30 pm, to include an Open Forum.

The meeting closed at 21.30

The Chairman thanked everyone for their attendance.